

**Finance & Resources Committee Meeting**  
**To be held on Tuesday 21 November 2023 at 17:30**  
**A Microsoft Teams Meeting**  
**AGENDA**

No.	Start Time	Item	Purpose	Main Page Number	Reading Room (Y/N)	Lead
1.1	17:30	<b>Welcome &amp; Apologies</b>				Chair
1.2	17:30	<b>Declarations of Interest</b>				Chair
1.3	17:30	<b>Determination of Any Other Business</b>				Chair
1.4	17:35	<b>Financial KPIs, including funding</b> <ul style="list-style-type: none"> <li>Financial KPIs 22/23</li> <li>Financial KPIs 23/24</li> </ul>	Discussion	3 15		CC
1.5	17:50	<b>Financial Statements (Extract)</b>	Discussion	26		CC
1.6	18:05	<b>Update of CEFSS Action Plan (Verbal)</b>	Discussion	-		NW
1.7	18:15	<b>Learner Numbers</b>	Discussion	32		CC
1.8	18:30	<b>Tender Committee updates</b>	Information	33	Yes	CC
1.9	18:40	<b>ESFA Dashboard confirmation letter</b>	Information	35	Yes	CC
1.10	18:45	<b>Employer Satisfaction Survey</b>	Discussion	36	Yes	TG
1.11	18:55	<b>Strategic Estates Review Update</b>	Information	38	Yes	NW
1.12	19:00	<b>Annual Sustainability Report</b>	Discussion	40		NW
1.13	19:10	<b>Annual Health &amp; Safety Report</b>	Information	55	Yes	NW
1.14	19:15	<b>Collaborative Project Updates, including Bids (Verbal)</b> <ul style="list-style-type: none"> <li>National Star</li> <li>Local Skills Improvement Fund</li> </ul>	Information	-		NW TG
1.15	19:20	<b>GDPR Annual Report, including FOI Requests</b>	Information	62		TG
1.16	19:25	<b>Policies</b> <ul style="list-style-type: none"> <li>a) Financial Regulations</li> <li>b) Treasury Management Policy</li> <li>c) Value for Money Policy</li> <li>d) Alcohol &amp; Substance Misuse Policy</li> <li>e) Harassment &amp; Bullying Policy (Staff)</li> </ul>	Recommend Recommend Approve Approve Approve	68 110 116 122 130		CC CC CC NW NW
1.17	19:30	<b>Meeting Evaluation</b>	Discussion	-		KK
1.18	19:35	<b>AOB</b>				Chair
1.19	19:35	<b>CONFIDENTIAL ITEMS</b> See separate agenda and papers				
		<b>Date and Time of Next Meeting:</b> 7 February 2023, via Microsoft Teams				Chair



HEART OF  
**WORCESTERSHIRE  
COLLEGE**