



WORCESTERSHIRE
Higher Education Institute

EVERYONE HAS AN
INNER GENIUS

We can help
you find yours

“AdvanceHE

Member 25-26

2025/26

CIPD Associate Diploma in People Management Level 5

This professional qualification is ideal for anyone looking to develop their current professional knowledge and people management skills.

COURSE OVERVIEW

You will study a comprehensive associate-level course to achieve a level 5 qualification accredited by the Chartered Institute of Personnel and Development (CIPD). You will study core units to develop as an effective professional in people management and human resource (HR) specialist units, including employment law. You will understand the context of HR in business, learn about current developments in people management and develop skills that can be applied in the workplace.

MODULES

Organisational performance and culture

Evidence-based practice

Professional behaviours and valuing people

Employment relationship management

Talent management and workforce planning

Reward for performance and contribution

Specialist employment law

COURSE LENGTH

1 Year

TUITION FEES

£2,100

ADDITIONAL COSTS

£98 CIPD membership

(optional) textbooks
approx £38

*CIPD fees correct
for 2025/26 but may
increase*

AWARD ON SUCCESSFUL COMPLETION

CIPD Associate Diploma
in People Management
Level 5

HOW TO APPLY

Please apply through
our website at
www.howcollege.ac.uk

For further information please visit howcollege.ac.uk or email our
Higher Education Admissions team headmissions@howcollege.ac.uk



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ENTRY REQUIREMENTS

- A level 3 CIPD qualification, similar qualifications will be considered.
- At least one year's experience working in a HR or people management role.
- A good standard of English. If English is not your first language, a suitable qualification e.g. IELTS.

DELIVERY INFORMATION

- This course is delivered through the Worcester campus (Wednesday afternoon and evenings).
- In addition, you are expected to allocate time for independent study and assignment preparation.
- The course is supported by online materials via our Virtual Learning Environment and may be supplemented by online delivery.

ASSESSMENT

- You will complete a written assignment for each unit
- This qualification is not graded, you will receive a pass or fail, with opportunity to resubmit referred work.

PROGRESSION

Successful achievement will allow progression to the CIPD Level 7 Advanced Diploma in Strategic People Management.

STAFF EXPERIENCE

The delivery team is made up of academic lecturers and associates who work in the profession. Each of these have relevant teaching, subject and professional qualifications.

PLEASE NOTE

The overall programme fee is £2100, of which £724 may be covered by an Advanced Learner Loan. The balance of £1376 is payable in full by the student (or their sponsor, if applicable).

All course information, location of courses and fee information within this leaflet is correct at the time of publication. Where there is a change to published information, students will be notified in a timely manner and provided with a detailed explanation. If a course is cancelled, the College will make efforts to ensure that applicants receive timely advice on other suitable courses and options available. Any decisions made by Heart of Worcestershire College are carefully considered and made in the best interests of our students, to enhance both their success and experience.

For further information please visit howcollege.ac.uk or email our
Higher Education Admissions team headmissions@howcollege.ac.uk



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