

Corporation Meeting
To be held on Tuesday 9 July 2024
in B105/106 Bromsgrove
4.30pm (refreshments at 4pm)

MAIN AGENDA

Please note that timings are approximate, and there will be some flexibility to ensure adequate time is given and there can be productive discussions. Papers will be taken as read in advance of the meeting.

Item	Start Time	Item	Purpose	Page	Supporting Paper in Reading Room	Scrutinised / recommended by	Lead
67.1	5pm	Welcome, Apologies & Acknowledgment of outgoing Governors	Note	-			Chair
67.2	5.05pm	Declarations of Interest Members are asked to declare any Interests, financial or otherwise, which they may have in any agenda item	Note	-			
67.3	5.10pm	Minutes of the Previous Meeting – 25 April 2024	Receive	5			Chair
67.4	5.15pm	Matters Arising Action taken and remaining to be taken in respect of Matters Arising from the Minutes of previous meeting	Monitor	13			Chair
67.5	5.20pm	Determination of Any Other Urgent Business	Note	-			Chair
67.6	5.25pm	Corporation Appointments: In accordance with recommendations of the Governance and Search committee: Record that the Appointment of Chris Hallam as Vice-Chair of Corporation at the 11 July 2023 Corporation Meeting was intended to be for a two-year term.	Appoint	-			Chair
67.7	5.30pm	Principal's Update inc KPIs To receive the update and note the KPIs	Receive	15		Yes	MD
67.8	5.35pm	Strategic Plan – Update on Values To receive an update on the new College values	Receive	21			MD
67.9	5.40pm	Post Inspection Action Plan & Monitoring Visit Themes	Note	24		T&L	SK
67.10	5.50pm	Ofsted Monitoring Visit – Governor Preparation – verbal update	Note	-			Chair
67.11	6pm	Curriculum Plan 24/25	Approve	28		T&L	PR
67.12	6.10pm	Financial KPIs	Receive	31			CC
67.13	6.15pm	Revenue Budget 24/25	Approve	42		F&R	CC
67.14	6.20pm	Capital Budget 24/25	Approve	48		F&R	CC
67.15	6.30pm	Subcontractor Partners 24/25	Approve	51		F&R	TG



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67.16	6.35pm	ESFA Financial Submission 2324 2425 Three Year Plan	Approve	53		F&R	CC
67.17	6.40pm	Tender Committee – Verbal Update	Receive	-			CC
67.18	6.45pm	Equality & Diversity Action Plan	Receive	-	See T&L Reading Room	T&L	JB
67.19	6.50pm	Sustainability Update	Receive	-			Clerk
67.20	6.55pm	HE Academic Board To receive the minutes from the Board meeting held on 19 June 2024	Receive		See Main Reading Room	HEAB	PR
67.21	7pm	Staff Survey To receive the outcomes of the survey	Receive	58		F&R	CC
67.22	7.10pm	Summer Term Strategic Risk Register To approve the risk register as recommended by Audit Committee	Approve	77	Yes & (full register)	Audit Committee	CC
67.23	7.15pm	Internal Audit Strategy & Plan 2024/25 To approve the plan as recommended by Audit Committee	Approve	92		Audit Committee	CC
67.24	7.20pm	Careers Strategy To approve the 2024 – 2026 Careers Strategy	Approve	111			JB
67.25	7.25pm	Finance & Resources Committee a) Chairs Update – verbal b) Committee minutes	Receive Receive		Approved Minutes to Follow	F&R Committee	TK
67.26	7.30pm	Teaching & Learning Committee a) Chairs Update – verbal b) Committee Minutes	Receive Receive		Approved Minutes to Follow	T&L Committee	GC
67.27	7.35pm	Audit Committee – 18 June 2024 a) Chairs Update - verbal b) Committee Minutes	Receive Receive	-	Approved Minutes to Follow	Audit Committee	CH
SLT To Leave The Meeting At This Point							
67.28	7.40pm	Governance & Search Committee a) Chairs update – verbal b) Committee Minutes c) Approve Committee Membership 2024/25 d) Approve Lead Governor Roles	Receive Receive Approve Approve	122	Approved Minutes to Follow - -	Governance & Search Committee	G&SC Chair
67.29	7.50pm	Corporation Calendar of Meetings 2024/25 and Meeting Schedule and Proposed Locations of Meetings To approve the Corporation Calendar for 2024/25	Approve	123 & 124		Governance & Search	Clerk
67.30	7.55pm	Corporation Cycle of Business 2024/25	Approve	125		Governance & Search	Clerk



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		To approve the master cycle of business (that shows all committee business)					
67.31	8pm	Governance Approvals					
		Terms of Reference – to approve terms of reference for all Committees – F&R, T&L, Governance & Search Committee, Remuneration Committee, Audit	Approve		See Reading Room for relevant Committee	Reviewed and agreed at individual committee meetings	Clerk
67.32	8.05pm	Instrument and Articles of Government	Approve				
67.33	8.10pm	Standing Orders To approve the revised and updated Standing Orders for Corporation and its Committees	Approve	To Follow		Governance & Search	Clerk
67.34	8.15pm	Scheme of Delegation To approve the updated Statement of Governance Principles & Scheme of Delegation To approve the following policies: <ul style="list-style-type: none"> • FE Learner Voice Framework • Redundancy Policy • College Fees Policy • Subcontracting & Partnership Policy • Anti Bribery Policy • Fraud Policy 	Approve Approve	To Follow	See Reading Room - Policies	T&L F&R F&R F&R F&R F&R	Clerk
67.35	8.20pm	Protocols for College Staff and Governor Engagement To approve the introduction of the protocols for Staff and Governors	Approve	131		G&S	Clerk & Principal
67.36	8.25pm	External Review of Governance To receive a verbal update and approve the Summary Statement before submission to Stone King and publication	Receive Approve				Chair
67.37	8.30pm	Governor One to One Feedback To receive a verbal update on the intended process	Receive				Chair
67.38	8.35pm	Any Other Business					Chair
		Date and Time of Next Meeting: To be confirmed					