

## Teaching & Learning Committee Meeting

To be held on Tuesday 4 June 2024 at 17:30  
A Microsoft Teams Meeting

### AGENDA

Please note that timings are approximate, and there will be some flexibility to ensure adequate time is given and there can be productive discussions. Papers will be taken as read in advance of the meeting.

No.	Start Time	Item	Purpose	Main Page Number	Supporting Paper (Reading Room)	Lead
3.1	17:30	<b>Welcome &amp; Apologies</b>	<b>Note</b>	-		T&L Committee Chair
3.2	17:30	<b>Declarations of Interest</b>	<b>Note</b>	-		T&L Committee Chair
3.3	17:35	<b>Minutes of the previous meeting – 27 February 2024</b>	<b>Approve</b>	4		T&L Committee Chair
3.4	17:40	<b>Matters Arising</b>	<b>Monitor</b>	10		T&L Committee Chair
3.5	17:45	<b>Determination of Any Other Business</b>	<b>Note</b>	-		T&L Committee Chair
3.6	17:50	<b>Curriculum &amp; Quality KPIs</b> including year end forecast & achievement rates.	<b>Monitor</b>	11	AoC College Attendance Survey	SK
3.7	18:00	<b>Post Inspection Action Plan Update</b> – update on progress since the April Corporation meeting	<b>Monitor</b>	15		SK
3.8	18:10	<b>Accountability Statement and Local Needs Duty</b> – to be considered before circulating to the wider Corporation for oversight before the final sign off at end of June.	<b>For Consideration</b>	22  Short Version Page 40		MD
3.9	18:25	<b>Curriculum Plan Update</b> to include details of any courses that are changing, are under review or are being closed.	<b>Discussion</b>	44		PR
3.10	18:35	<b>Apprenticeships Update</b>	<b>Discussion</b>	47		PR



3.11	18:40	<b>Learner Voice Report</b> - including the Student Satisfaction Survey overview & learner satisfaction KPIs	<b>Receive</b> (noting the report will be shared with Corporation)	49 Report Page 55		JB
3.12	18:50	<b>FE Learner Voice Framework (previously Learner Involvement Strategy)</b>	<b>Discussion</b>	82		JB
3.13	19:00	<b>Equality &amp; Diversity Impacts Measures</b> - progress against the current Equality and Diversity Impact Measures and Action Plan	<b>Monitor</b>	91	Larger version of action plan	JB
3.14	19:05	<b>Appointment of Committee Vice Chair</b>	<b>Recommend</b> (for approval to Corporation)	-		T&L Committee Chair
3.15	19:10	<b>Revised Terms of Reference for 24/25</b> – to reflect the responsibilities of the committee	<b>Recommend</b> (for approval to Corporation)	97		T&L Committee Chair
3.16	19:15	<b>Cycle of Business 24/25</b> to discuss & recommend the cycle of business for the committee for the 24/25 academic year	<b>Discussion &amp; Recommend</b> (for approval to Corporation)	100		Clerk
3.17	19:25	<b>Committee Effectiveness</b> including summary of Committee Activity 23/24	<b>Discussion</b>	105		Clerk
3.18	19:30	<b>Any Other Business</b>				T&L Committee Chair
		<b>Date and Time of Next Meeting:</b> TBC when 24/25 calendar is confirmed				T&L Committee Chair