

# Careers Programme Calendar 2024/25



	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL
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## Academic and Career Progression

Early course support meetings (with Lecturers/Personal Tutor)		▶	▶									
Progression meetings (with Personal tutor)										▶	▶	
1:1 personal tutor support			▶	▶	▶	▶	▶	▶	▶	▶	▶	
Study Skills		▶										
Intro to Work Experience			▶									
Personal Development Skills			▶				▶	▶				
Progression Tutorials (with Personal tutor)								▶				
IAG front line advice (Advice Centre)	▶	▶	▶	▶	▶	▶	▶	▶	▶	▶	▶	▶
Specialist career advice (see below)	▶	▶	▶	▶	▶	▶	▶	▶	▶	▶	▶	▶
Initial careers advice and triage (with PTs/Academic teams)	▶	▶	▶	▶	▶	▶	▶	▶	▶	▶	▶	▶
Initial Course Enquiries (with academic teams and customer service staff)	▶	▶	▶	▶	▶	▶	▶	▶	▶	▶	▶	▶

## Progression into Higher Education

1:1 Personal Tutor support		▶	▶	▶	▶	▶	▶	▶	▶	▶	▶	
UCAS application support (with Personal Tutor)			▶	▶								
UCAS clearing advice and support	▶	▶										
Initial Personal statement checking (with Personal Tutors)		▶	▶	▶								
Student finance tutorial (with Personal tutor)								▶				
HE information events										▶		
UCAS exhibition (Centralised Careers Trip)								▶				
Uni Connect activities		▶	▶	▶	▶	▶	▶	▶	▶	▶	▶	▶
External HE and University Open Events	▶	▶	▶	▶	▶	▶	▶	▶	▶	▶	▶	▶

## Careers and Employer Interactions

Departmental Educational trips		▶	▶	▶	▶	▶	▶	▶	▶	▶	▶	
Departmental External guest speakers		▶	▶	▶	▶	▶	▶	▶	▶	▶	▶	
Careers Vocation							▶					
Centralised Careers Guest Speakers								▶				
Departmental Mock Interviews			▶	▶	▶				▶	▶	▶	



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## Careers and Employability Events

Internal Year 10 Taster Days											▶	
College Open Events			▶					▶		▶		
College tours				▶			▶				▶	
Course interviews	▶	▶	▶	▶	▶	▶	▶	▶	▶	▶	▶	▶
Green Careers Week				▶								
New parents evenings										▶	▶	▶
National careers week								▶				
National apprenticeship week							▶					
National Student Volunteering week							▶					
External marketing School liaison events		▶	▶	▶	▶	▶	▶	▶	▶	▶	▶	
External marketing exhibitions	▶	▶	▶	▶	▶	▶	▶	▶	▶	▶	▶	▶
GCSE results drop in day	▶											
SEN Transition days										▶	▶	
Enrolment Events	▶	▶									▶	▶

## Specialist Careers Guidance (IAG)

Careers Pop-ups			▶			▶					▶	
NEET Progression 1:1's					▶	▶						
Short Interaction 1:1's			▶	▶	▶	▶	▶	▶	▶	▶	▶	▶
CV Checks	▶	▶	▶	▶	▶	▶	▶	▶	▶	▶	▶	▶
IAG Specialist careers advice 1:1	▶	▶	▶	▶	▶	▶	▶	▶	▶	▶	▶	▶
Final Personal Statement checking		▶	▶	▶								
Course Guidance post interview	▶	▶	▶	▶	▶	▶	▶	▶	▶	▶	▶	▶
Follow-up/Specialist Progression meetings	▶	▶	▶	▶	▶	▶	▶	▶	▶	▶	▶	▶
Specialist apprenticeship advice (with Solutions Team)	▶	▶	▶	▶	▶	▶	▶	▶	▶	▶	▶	▶

## Additional Employability, including Thrive and Elements programmes

Volunteering awareness - Social Action			▶						▶			
Study Skills Exam Prep						▶						
Study Week					▶		▶	▶				

## Contact Details

### Redditch and Bromsgrove

Name: Jo Gill-Smith - Careers Advisor  
Tel: 01527 572662  
Email: careers@howcollege.ac.uk

### Worcester and Malvern

Name: Elizabeth Bruce - Careers Advisor  
Tel: 01527 572674  
Email: careers@howcollege.ac.uk

## Important Dates

### Freshers' Week

17th - 19th September

### UCAS Deadlines

Recommended Internal College Date:  
1st November  
Equal Consideration Deadline:  
29th January

### Green Careers Week

4th - 8th November

### National Apprenticeship Week

10th - 14th February

### Student Volunteering Week

10th - 14th February

### National Careers Week

3rd - 7th March