



### Audit Committee Meeting

To be held on Tuesday 5 March 2024 at 17:30  
The Source, All Saints Building, Worcester

#### AGENDA

Item:	Start Time:		Purpose	Main Page Number	Reading Room - Supporting Paper	Lead:
31.1	5.45pm	<b>Apologies</b>	<b>Note</b>	-		<b>Clerk</b>
31.2	5.45pm	<b>Declarations of Interest</b>	<b>Declare</b>	-		<b>Chair</b>
		Members are asked to declare any Interests, financial or otherwise, which they may have in any Agenda Item				
31.3	5.50pm	<b>Audit Committee Concerns</b>	<b>Raise</b>	-		<b>Chair</b>
		Members are invited to raise any issues which they wish to discuss in the absence of College Management and Auditors				
		<i>Auditors will join the meeting at this point</i>				
31.4	5.55pm	<b>Auditor Concerns</b>	<b>Raise</b>	-		<b>Chair</b>
		Auditors are invited to raise any issues which they wish to discuss in the absence of College Management				
		<i>Members of the College Executive will join the meeting at this point</i>				
31.5	6pm	<b>Minutes of the Previous Meeting</b>	<b>Approve</b>	<b>4</b>		<b>Chair</b>
		To approve the Minutes of the meeting held on 28 November 2023				
31.6	6.05pm	<b>Matters Arising</b>	<b>Monitor</b>	<b>12</b>		<b>Chair</b>
		To monitor action taken, and remaining to be taken, in respect of Matters Arising from the Minutes of previous meetings				
31.7	6.15pm	<b>Determination of any other Urgent Business</b>		-		<b>Chair</b>

31.8	6.20pm	<b>RSM Presentation / Update</b>	<b>Information</b>	-		<b>RSM</b>
31.9	6.35pm	<b>Internal Audit Reports</b> To advise the Corporation on the Internal Audit Reports from RSM and management's responses to these a) Progress report 2023/24 b) FE Benchmarking Report 22/23 c) Cyber Audit d) Student Support Bursaries e) Management Actions from Internal Audits – Update	<b>Advise</b>  <b>Discussion Information &amp; Review Information Information Note</b>	  <b>14</b> <b>44</b> <b>57</b> <b>70</b> <b>79</b>		<b>RSM</b> <b>RSM</b> <b>RSM</b> <b>RSM</b> <b>NW</b>
31.10	7pm	<b>Strategic Risk Register – Spring Term 2024</b> To monitor the College Risk Register and to recommend it to the Corporation for approval	<b>Monitor &amp; Recommend (to Corporation)</b>	82	Yes	<b>NW</b>
31.11	7.10pm	<b>FE Commissioner – Annual Report</b> To receive the Annual report of the Further Education Commissioner	<b>Receive</b>	97	-	<b>Chair</b>
31.12	7.20pm	<b>Any Other Urgent Business</b>		-		<b>Chair</b>
31.13		<b>Date and Time of Next Meeting</b>  Tuesday 18 June 2024, 17:30 at The Source, Worcester				<b>Chair</b>
		<i>Auditors will leave the meeting at this point</i>				
		<b>CONFIDENTIAL ITEMS</b>				
31.14	7.25pm	See separate Agenda and Papers				