

CORPORATION MEETING
To be held on Tuesday 13 December 2022 at 17:30
via Microsoft Teams

AGENDA

Item:	Start:		Page:	Lead:
58.1	17:30	Welcome and Apologies		Chair
58.2	17:30	Declarations of Interest		Chair
		Members are asked to declare any Interests, financial or otherwise, which they may have in any Agenda Item		
58.3	17:30	Minutes of the Last Meeting	6	Chair
		To approve the Minutes of the meeting held on 18 October 2022		
58.4	17:35	Matters Arising	15	Chair
		To monitor action taken and remaining to be taken in respect of Matters Arising from the Minutes of previous meetings and Notes of workshops		
58.5	17:40	Determination of any Other Urgent Business		Chair
58.6	17:40	PRINCIPAL'S REPORT	16	
		a. Principal's Update for Governors	17	SL
		b. Curriculum and Quality Key Performance Indicators	25	CB
		c. Financial Key Performance Indicators and Management Accounts Summary	28	CC
		d. Learner Number Update	TO FOLLOW	CC
		To receive the Principal's Update and monitor progress against targets		
		EXTERNAL PARTNERSHIPS		
58.7	18:10	Subcontracting	39	TG
		To monitor partner performance/ quality outcomes for 2021/22		
58.8	18:15	Employer Satisfaction Survey	42	TG
		To monitor Employer Satisfaction		
		AUDIT		
58.9	18:20	Audit Committee	TO FOLLOW	Audit Chair
		To receive the Minutes of the Audit Committee meeting on 22 November 2022, noting the Audit Committee's advice		

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58.10	18:25	Audit Committee Annual Report	To Follow	Audit
		To receive the Audit Committee's Report to the Corporation for the year ended 31 July 2022		Chair
58.11	18:25	Audit Committee Recommendations		Audit
		a. To receive the following items, on the recommendation of the Audit Committee:		Chair
		<ul style="list-style-type: none"> The Internal Audit Annual Report 2021/22 from RSM 	46	
		<ul style="list-style-type: none"> The revised External Audit Report from Bishop Fleming 	59	
		<ul style="list-style-type: none"> The Teachers' Pension Statement from Bishop Fleming 	79	
		<ul style="list-style-type: none"> The Regularity Self-Assessment Questionnaire 	To Follow	
		b. To approve the following items, on the recommendation of the Audit Committee:		
		<ul style="list-style-type: none"> The Audit Representation Letter 	87	
		<ul style="list-style-type: none"> The Engagement Letter with Bishop Fleming 	-	
		<ul style="list-style-type: none"> The revised Audit Committee Terms of Reference 	92	
		<ul style="list-style-type: none"> The Risk Management Annual Report 2021/22 	98	
		<ul style="list-style-type: none"> The Risk Management Plan 2022/23 	102	
		<ul style="list-style-type: none"> The Strategic Risk Register – Autumn Term 2022 	114	
		<ul style="list-style-type: none"> College Financial Statements for the year ended 31 July 2022 	TO FOLLOW	
		c. To take the following action on the recommendation of the Audit Committee:		
		<ul style="list-style-type: none"> To monitor the Procurement Report as recommended by the Audit Committee 	123	
58.12	18:50	Remuneration Committee		RC
		a. To receive the Remuneration Committee's Report to the Corporation for the year ended 31 July 2021	130	Chair
		To approve :		
		b. Remuneration Policy (SPH)	134	
		c. Income Derived from External Activities Policy (SPH)	137	
58.13	19:00	Governance and Search Committee		Chair
		a) To receive the DRAFT Minutes of the meeting held on 8 November 2022	140	
		b) To approve the updated Standing Orders	143	
		c) To approve the appointment of Vickie Davies, for a 4-year Term of Office, until 31/07/2026		

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58.14	19:05	Use of the Seal		
		To Receive an update on the use of the College Seal	158	KK
58.15	19:10	Subsidiary Company Financial Statements		Chair
		To note that Molinna Limited and NEWCEL have not traded during the year, that the Annual General Meetings for these companies was held on xx December 2022 and the Financial Statements for the year ended 31 July 2022 were noted by the Audit Committee		
58.16	19:10	College Self-Assessment Report	160	CH/CB
		To approve the final Self-Assessment Report for 2021/22		
58.17	19:20	College Strategic Plan	217	CH
		To monitor the College Strategic Plan		
58.18	19:30	College Improvement Plan	222	CH
		To approve the College Improvement Plan 2022/23		
		Higher Education		
58.19	19:40	a) Academic Board	247	PR
		To receive the Minutes of the Academic Board meeting		
		b) Higher Education Self-Evaluation Document and Action Plan	252	PR
		<ul style="list-style-type: none"> To approve the Higher Education Self-Evaluation Document 2022/23 (includes the Higher Education Action Plan) 		
		FINANCE AND MANAGEMENT INFORMATION		
58.20	19:50	Education and Skills Funding Agency (ESFA) Financial Health Review	293	CC
		To review the ESFA Financial Health Review and College Dashboard		
		PEOPLE		
58.21	19:55	Safeguarding Report 2021/22	306	JB
		To receive the Safeguarding Annual Report for 2021/22		
58.22	20:05	Prevent Strategy, Risk Assessment and Action Plan	310	JB
		To approve the Prevent Strategy, Risk Assessment and Action Plan for 2022/23		
58.23	20:10	Equality and Diversity		
		a) To receive the Equality and Diversity Annual Report for 2021/22	334	JB

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		b) To approve the Equality and Diversity Objectives and the Equality and Diversity Impact Measures (EDIMs) and Action Plan for 2022/23		JB
58.24	20:15	Governor Insight Scheme, including curriculum area reports a)To receive an update on the Governor Insight Scheme activity b)To receive an update on curriculum area reports & deep dives	374 376	DG CB / CH
58.25	20:25	Any Other Urgent Business		Chair
58.26	20:25	Date and Time of Next Meeting		Chair
		Wednesday 15 February 2023, 17:30, via Microsoft Teams		
58.27-58.28	20:25	CONFIDENTIAL ITEMS		Chair
		See separate Agenda and Papers		
		<i>Staff and Student Governors will leave the meeting at this point</i>		
58.29-58.30	20:35	RESTRICTED CONFIDENTIAL ITEMS		Chair
		See separate Agenda and Papers		