

CORPORATION MEETING
To be held on Tuesday 13 December 2022 at 17:30
via Microsoft Teams

AGENDA

Item:	Start:		Page:	Lead:
58.1	17:30	Welcome and Apologies		Chair
58.2	17:30	Declarations of Interest Members are asked to declare any Interests, financial or otherwise, which they may have in any Agenda Item		Chair
58.3	17:30	Minutes of the Last Meeting To approve the Minutes of the meeting held on 18 October 2022		Chair
58.4	17:35	Matters Arising To monitor action taken and remaining to be taken in respect of Matters Arising from the Minutes of previous meetings and Notes of workshops		Chair
58.5	17:40	Determination of any Other Urgent Business		Chair
58.6	17:40	PRINCIPAL'S REPORT <ul style="list-style-type: none"> a. Principal's Update for Governors b. Curriculum and Quality Key Performance Indicators c. Financial Key Performance Indicators and Management Accounts Summary d. Learner Number Update <p>To receive the Principal's Update and monitor progress against targets</p>		SL CB CC CC
58.7	18:10	EXTERNAL PARTNERSHIPS Subcontracting To monitor partner performance/ quality outcomes for 2021/22		TG
58.8	18:15	Employer Satisfaction Survey To monitor Employer Satisfaction		TG
58.9	18:20	AUDIT Audit Committee To receive the Minutes of the Audit Committee meeting on 22 November 2022, noting the Audit Committee's advice		Audit Chair

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58.10	18:25	Audit Committee Annual Report To receive the Audit Committee's Report to the Corporation for the year ended 31 July 2022		Audit Chair
58.11	18:25	Audit Committee Recommendations <ol style="list-style-type: none"> a. To receive the following items, on the recommendation of the Audit Committee: <ul style="list-style-type: none"> • The Internal Audit Annual Report 2021/22 from RSM • The revised External Audit Report from Bishop Fleming • The Teachers' Pension Statement from Bishop Fleming • The Regularity Self-Assessment Questionnaire b. To approve the following items, on the recommendation of the Audit Committee: <ul style="list-style-type: none"> • The Audit Representation Letter • The Engagement Letter with Bishop Fleming • The revised Audit Committee Terms of Reference • The Risk Management Annual Report 2021/22 • The Risk Management Plan 2022/23 • The Strategic Risk Register – Autumn Term 2022 • College Financial Statements for the year ended 31 July 2022 c. To take the following action on the recommendation of the Audit Committee: <ul style="list-style-type: none"> • To monitor the Procurement Report as recommended by the Audit Committee 		Audit Chair
58.12	18:50	Remuneration Committee <ol style="list-style-type: none"> a. To receive the Remuneration Committee's Report to the Corporation for the year ended 31 July 2021 To approve : <ol style="list-style-type: none"> b. Remuneration Policy (SPH) c. Income Derived from External Activities Policy (SPH) 		RC Chair
58.13	19:00	Governance and Search Committee <ol style="list-style-type: none"> a) To receive the DRAFT Minutes of the meeting held on 8 November 2022 b) To approve the updated Standing Orders c) To approve the appointment of Vickie Davies, for a 4-year Term of Office, until 31/07/2026 		Chair

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58.14	19:05	Use of the Seal To Receive an update on the use of the College Seal		KK
58.15	19:10	Subsidiary Company Financial Statements To note that Molinna Limited and NEWCEL have not traded during the year, that the Annual General Meetings for these companies was held on xx December 2022 and the Financial Statements for the year ended 31 July 2022 were noted by the Audit Committee		Chair
58.16	19:10	College Self-Assessment Report To approve the final Self-Assessment Report for 2021/22		CH/CB
58.17	19:20	College Strategic Plan To monitor the College Strategic Plan		PR
58.18	19:30	College Improvement Plan To approve the College Improvement Plan 2022/23		CH
58.19	19:40	Higher Education a) Academic Board To receive the Minutes of the Academic Board meeting b) Higher Education Self-Evaluation Document and Action Plan • To approve the Higher Education Self-Evaluation Document 2022/23 (includes the Higher Education Action Plan)		PR PR
58.20	19:50	FINANCE AND MANAGEMENT INFORMATION Education and Skills Funding Agency (ESFA) Financial Health Review To review the ESFA Financial Health Review and College Dashboard		CC
58.21	19:55	PEOPLE Safeguarding Report 2021/22 To receive the Safeguarding Annual Report for 2021/22		JB
58.22	20:05	Prevent Strategy, Risk Assessment and Action Plan To approve the Prevent Strategy, Risk Assessment and Action Plan for 2022/23		JB
58.23	20:10	Equality and Diversity a) To receive the Equality and Diversity Annual Report for 2021/22 b) To approve the Equality and Diversity Objectives and the Equality and Diversity Impact Measures (EDIMs) and Action Plan for 2022/23		JB JB

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58.24	20:15	Governor Insight Scheme, including curriculum area reports To receive an update on the Governor Insight Scheme, including curriculum area reports		DG / CB / CH
58.25	20:25	Any Other Urgent Business		Chair
58.26	20:25	Date and Time of Next Meeting Wednesday 15 February 2023, 17:30, via Microsoft Teams		Chair
58.27- 58.28	20:25	CONFIDENTIAL ITEMS See separate Agenda and Papers		Chair
		<i>Staff and Student Governors will leave the meeting at this point</i>		
58.29- 58.30	20:35	RESTRICTED CONFIDENTIAL ITEMS See separate Agenda and Papers		Chair