

CORPORATION MEETING
To be held on Tuesday 5 July 2022 at 17:30
B105/106 Meeting Room, Bromsgrove

AGENDA

Item:	Start:		Page:	Lead:
56.1	17:30	Welcome and Apologies		Chair
56.2	17:30	Declarations of Interest Members are asked to declare any Interests, financial or otherwise, which they may have in any Agenda Item		Chair
56.3	17:35	Standing Orders To approve the Standing Orders – July 2022	6	Chair
56.4	17:35	Appointments In accordance with recommendations of the Governance and Search committee: a) To note the resignation of Andrea Borwell-Fox as at 11 May 2022. b) To appoint Jane Britton, Gaynor Cheshire, Andrew D’Arcy and Chris Hallam to a first four-year term of office as a Corporation Members from 1 August 2022 to 31 July 2026. c) To re-appoint Tony King to a second four-year term of office from 1 August 2022 to 31 July 2026. d) To re-appoint Neill Bucktin and Denis Miles to a further 1-year term of office from 1 August 2022 to 31 July 2023, as per section 6.3 of the Standing Orders. In accordance with election procedures: e) To appoint Lockie Carbery and Harrison Ricketts to a one-year term of office as Student Governors from 1 August 2022 to 31 July 2023. In accordance with procedures for electing a Chair and Vice-Chair: f) To note the nominations received for the role of Chair and to appoint the Corporation Chair for 2022/23, for a 1-year term of office. g) To note the nominations received for the role of Vice-Chair and to appoint the Corporation Vice-Chair for 2022/23, for a 1-year term of office.		Chair
56.5	17:40	Minutes of the Last Meeting To approve the Minutes of the meeting held on 24 May 2022	21	Chair

Item:	Start:		Page:	Lead:
56.6	17:40	Matters Arising To monitor action taken and remaining to be taken in respect of Matters Arising from the Minutes of previous meetings and Notes of workshops		Chair
56.7	17:45	Determination of any Other Urgent Business		Chair
56.8	17:45	PRINCIPAL'S REPORT	30	
		a) Principal's Update for Governors	31	SL
		b) Curriculum and Quality Key Performance Indicators	35	PR
		• To note performance in 2021/22		
		• To approve KPIs for 2022/23		
		c) Financial Key Performance Indicators	38	CC
		To receive the Principal's Update and monitor progress against targets		
56.9	18:10	College Strategic Plan To approve the College Strategic Plan	47	CH
56.10	18:25	Subcontractors Performance Report To monitor partner performance/ quality outcomes for 2021/22	65	TG
56.11	18:35	Subcontracting Partners To approve the Subcontracting Partners for 2022/23	68	TG
56.12	18:40	Partner Management Fees Policy To approve the revised Partner Management Fees Policy (Supply Chain Fees and Charges Policy) for 2022/23	70	TG
56.13	18:45	Learner Voice Report To receive the Learner Voice Report for 2021-22, including the Student Satisfaction Survey overview	76	JB
56.14	18:55	FINANCE & MANAGEMENT – Items a, b,d,e,f,g - To Follow		
		a) College Fees policy To approve the College Fees Policy 2022/23	-	CC
		b) Revenue Budget To approve the revenue budget 2022/23	-	CC
		c) Capital Budget To receive an update on the Capital Transformation fund bids and approve Capital Budget for 2022/23	97	NW
		d) Three-Year Financial Plan To approve the 3-Yr Financial Plan	-	CC
		e) Financial Regulations Policy To approve the Financial Regulations Policy	-	CC
		f) Student Union Budget To approve the Students Union budget 2022/23	-	CC
		g) ESFA Financial submission 2021/22-2022/23	-	CC

Item:	Start:		Page:	Lead:
		To approve the ESFA Financial submission 2021/22-2022/23		
56.15	19:25	Equality and Diversity To monitor the Equality and Diversity Objectives and the Equality and Diversity Impact Measures (EDIMs) and Action Plan for 2021/22.	To Follow	JB
56.16	19:25	Audit Committee Minutes To receive the Minutes of the Audit Committee meeting on 21 June 2022, noting the Audit Committee's advice	101	AC Chair
56.17	19:30	Audit Committee Recommendations To approve the following items, on the recommendation of the Audit Committee: a) Internal Audit Plan b) Summer Term Risk Register	106 122	AC Chair
		GOVERNANCE		
56.18	19:35	a) Governor Insight Scheme To receive an update and summary of activity from the Governor Insight Scheme	129	DG
		b) Governor One-2-Ones • To receive an update following governor one-2-one's • To receive an update following Governor 1-2-1's		Chair
		c) Governance Improvement Plan To monitor the Governance Improvement Plan	130	KK
		d) Committee Membership 2022/23 To approve governor membership of committees and T&F groups for 2022/23	133	KK
		e) Cycles of Business To approve the 2022/23 Cycle of Business for: • Corporation • Governance & Search Committee • Audit Committee • Remuneration Committee	134 143 144 146	KK
		f) Governance Calendar 2022-23 To approve the Governance Calendar for 2022-23	147	KK
56.19	19:50	Any Other Urgent Business		Chair
56.20	19:50	Thank You and Farewell To thank outgoing and continuing Governors		Chair

Item:	Start:		Page:	Lead:
		<i>SLT members to leave the meeting at this point (Staff and Student Governors are to remain)</i>		
56.21- 56.23	19:55	CONFIDENTIAL ITEMS See separate Agendas and papers <i>The Staff and Student Governors and remaining SLT members will leave the meeting at this point (Excluding SL, CH, NW & CC)</i>		
56.24- 56.25	20:00	RESTRICTED (1 of 2) ITEMS See separate agenda and papers <i>All remaining members of SLT are to leave the meeting at this point (excluding the Principal)</i>		
56.26- 56.27	20:10	RESTRICTED (2 of 2) ITEMS See separate agenda and papers		
56.28	20:25	Date and Time of Next Meeting 13 September 2022, 17:30 – Microsoft Teams		Chair

Kay Kavanagh
Clerk to the Corporation