

CORPORATION MEETING

To be held on Tuesday 14 December 2021 at 17:30
via Microsoft Teams

AGENDA

| Item: | Start: | | Page: | Lead: |
|-------|--------|--|-------|--------------------------|
| 51.1 | 17:30 | Welcome and Apologies | | Chair |
| 51.2 | 17:30 | Declarations of Interest Members are asked to declare any Interests, financial or otherwise, which they may have in any Agenda Item | | Chair |
| 51.3 | 17:30 | Minutes of the Last Meeting To approve the Minutes of the meeting held on 12 October 2021 | | Chair |
| 51.4 | 17:35 | Matters Arising To monitor action taken and remaining to be taken in respect of Matters Arising from the Minutes of previous meetings and Notes of workshops | | Chair |
| 51.5 | 17:40 | Determination of any Other Urgent Business | | Chair |
| 51.6 | 17:40 | PRINCIPAL'S REPORT <ul style="list-style-type: none"> a. Principal's Update for Governors b. Curriculum and Quality Key Performance Indicators <ul style="list-style-type: none"> • 2021/22 year to date performance against targets c. Financial Key Performance Indicators and Management Accounts Summary d. Learner Number Update <p>To receive the Principal's Update and monitor progress against targets</p> | | SL PR CC CC |
| 51.7 | 18:00 | EXTERNAL PARTNERSHIPS Subcontracting To monitor partner performance/ quality outcomes for 2021/22 | | TG |
| 51.8 | 18:10 | Employer Satisfaction Survey To monitor Employer Satisfaction | | TG |
| 51.9 | 18:20 | AUDIT Audit Committee | | Audit |

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| | | To receive the Minutes of the Audit Committee meeting on 30 November 2021, noting the Audit Committee's advice | | Chair |
| 51.10 | 18:20 | Audit Committee Annual Report To receive the Audit Committee's Report to the Corporation for the year ended 31 July 2021 | | Audit Chair |
| 51.11 | 18:25 | Audit Committee Recommendations <ol style="list-style-type: none"> a. To receive the following items, on the recommendation of the Audit Committee: <ul style="list-style-type: none"> • The Internal Audit Annual Report 2020/21 from RSM • The revised External Audit Report from Bishop Fleming • The Teachers' Pension Statement from Bishop Fleming • The Regularity Self-Assessment Questionnaire b. To approve the following items, on the recommendation of the Audit Committee: <ul style="list-style-type: none"> • The Audit Representation Letter • The Engagement Letter with Bishop Fleming • The revised Audit Committee Terms of Reference • The Risk Management Annual Report 2020/21 • The Risk Management Plan 2021/22 • The Strategic Risk Register – Autumn Term 2021 • College Financial Statements for the year ended 31 July 2021 c. To take the following action on the recommendation of the Audit Committee: <ul style="list-style-type: none"> • To monitor the Procurement Report as recommended by the Audit Committee | | Audit Chair |
| 51.12 | 18:50 | Remuneration Committee <ol style="list-style-type: none"> a. To approve the revised Remuneration Committee Terms of Reference b. To receive the Remuneration Committee's Report to the Corporation for the year ended 31 July 2021 | | RC Chair |
| 51.13 | 18:55 | Governance and Search Committee <ol style="list-style-type: none"> a) To receive the Minutes of the meeting held on 9 November 2021 b) To approve the revised Governance and Search Committee Terms of Reference | | Chair |

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| | | c) To approve the Governance Improvement Plan 2021/22 | | |
| 51.14 | 19:00 | Task & Finish Groups a) To Receive the notes of the Sustainability T&FG meeting held on 17 November 2021 b) To Receive the notes of the quality & Progression T&FG meeting held on 6 October 2021 c) To approve the Terms of Reference for the Strategy T&FG | | T&FG Chair T&FG Chair Chair |
| 51.15 | 19:05 | Subsidiary Company Financial Statements To note that Molinna Limited and NEWCEL have not traded during the year, that the Annual General Meetings for these companies was held on 14 December 2021 and the Financial Statements for the year ended 31 July 2021 were noted by the Audit Committee | | Chair |
| 51.16 | 19:05 | Students' Union Annual Report a) To approve the Students' Union Financial Statements for year ended 31 July 2021 b) Student Union proposal | | JB |
| 51.17 | 19:10 | TEACHING LEARNING AND ASSESSMENT College Self-Assessment Report To approve the final Self-Assessment Report for 2020/21 | | CH/PR |
| 51.18 | 19:20 | College Strategic Plan No paper available. Governors to note that this will be reviewed at a later date. | | PR |
| 51.19 | 19:30 | Higher Education a) Academic Board To receive the Minutes of the Academic Board meeting on 17 November 2021 b) Higher Education Self-Evaluation Document and Action Plan <ul style="list-style-type: none"> To approve the Higher Education Self-Evaluation Document 2021/22 (includes the Higher Education Action Plan) | | PR PR |
| 51.20 | 19:40 | FINANCE AND MANAGEMENT INFORMATION Education and Skills Funding Agency (ESFA) Financial Health Review To review the ESFA Financial Health Review and College Dashboard | | CC |
| 51.21 | 19:45 | PEOPLE Safeguarding Report 2020/21 To receive the Safeguarding Annual Report for 2020/21 | | JB |

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| 51.22 | 19:50 | Prevent Strategy, Risk Assessment and Action Plan To approve the Prevent Strategy, Risk Assessment and Action Plan for 2021/22 | | JB |
| 51.23 | 19:55 | Equality and Diversity a) To receive the Equality and Diversity Annual Report for 2020/21 b) To approve the Equality and Diversity Objectives and the Equality and Diversity Impact Measures (EDIMs) and Action Plan for 2021/22 | | JB |
| 51.24 | 20:00 | Governor Insight Scheme To receive an update on the Governor Insight Scheme | | DG |
| 51.25 | 20:10 | Any Other Urgent Business | | Chair |
| 51.26 | 20:10 | Date and Time of Next Meeting Tuesday 25 January 2021, 17:30, via Microsoft Teams | | Chair |
| 51.27- 51.30 | 20:10 | CONFIDENTIAL ITEMS See separate Agenda and Papers | | Chair |
| <i>Staff and Student Governors will leave the meeting at this point</i> | | | | |
| 51.31 | 20:30 | RESTRICTED CONFIDENTIAL ITEMS See separate Agenda and Papers | | Chair |