



CORPORATION MEETING

To be held on Tuesday 6 July 2021 at 17:30
A Microsoft Teams meeting

AGENDA

Item:	Start:		Page:	Lead:
49.0	17:20	PRE-MEETING Meeting of Governors only		Chair
49.1	17.30	Welcome and Apologies		Chair
49.2	17:30	Declarations of Interest Members are asked to declare any Interests, financial or otherwise, which they may have in any Agenda Item		Chair
49.3	17:35	Appointments In accordance with recommendations of the Governance and Search committee: a) To appoint Sarah Owen and Andrea Borwell-Fox to a first four-year term of office as a Corporation Members from 1 August 2021 to 31 July 2025. In accordance with election procedures: b) To appoint Leon Evans-Lochlin and Kyra Peace to a one-year term of office as Student Governors from 1 August 2021 to 31 July 2022. c) To appoint xxx and xxx to a four-year term of office as Staff Governors from 1 August 2021 to 31 July 2025.		Chair
49.4	17:40	Staff Survey Evaluation To receive a presentation from Hannah Griffiths and Dave Guscott – Staff Survey, Spring 2021		HG/DG
49.5	17:55	Minutes of the Last Meeting To approve the Minutes of the meeting held on 25 May 2021.		Chair
49.6	17:55	Matters Arising To monitor action taken and remaining to be taken in respect of Matters Arising from the Minutes of previous meetings		Chair
49.7	18:00	Determination of any other Urgent Business		Chair

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49.8	18:00	PRINCIPAL'S REPORT a) Principal's Update for Governors b) Curriculum and Quality Key Performance Indicators <ul style="list-style-type: none"> • To note performance in 2020/21 • To approve KPIs for 2021/22 c) Financial Key Performance Indicators		SL PR CC
		To receive the Principal's Update and monitor progress against targets		
49.9	18:30	EXTERNAL PARTNERSHIPS Collaborative Projects update, including Bids To receive a verbal update on Collaborative Projects, including Bids		NW / CH
49.10	18:35	Subcontractors Performance Report To monitor partner performance/ quality outcomes to date in 2020/21		TG
49.11	18:40	Partner Management Fees Policy To approve the revised Partner Management Fees Policy (Supply Chain Fees and Charges Policy) for 2021/22		TG
49.12	18:45	Subcontracting Partners To approve the Subcontracting Partners for 2021/22		TG
49.13	18:45	FINANCE & MANAGEMENT a) College Fees policy To approve the College Fees Policy 2021/22 b) Revenue Budget To approve the revenue budget 2021/22 c) Capital Budget To receive an update on the Capital Transformation fund bids and Capital budget proposal for 2021/22 d) Student Union Budget To approve the Students Union budget 2020/21 e) ESFA Financial submission 2020/21-2021/22 To approve the ESFA Financial submission 2020/21-2021/22		CC CC NW CC CC
49.14	19:00	STRATEGIC FOCUS Learner Voice Report and Action Plan To receive the Learner Voice Report for 2020/21, including the Student Satisfaction Survey overview and Learner Voice Action Plan		JB
49.15	19:15	PEOPLE Equality and Diversity Impacts Measures To monitor the Equality & Diversity Impacts Measures		JB

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49.16	19:20	Staff Survey Results To receive the Staff Survey results		CC
49.17	19:25	Agile Working Policy To approve the Agile Working Policy		NW
49.18	19:25	AUDIT COMMITTEE		
		a) Audit Committee Minutes To receive the Minutes of the Audit Committee meeting on 22 June 2021, noting the Audit Committee's advice		AC Chair
		b) Audit Committee Recommendations To approve the following items, on the recommendation of the Audit Committee:		AC Chair
		<ul style="list-style-type: none"> • Internal Audit Plan • Re-Appointment of ICCA Education Training & Skills 		
49.19	19:35	TASK & FINISH GROUPS		
		a) English & Maths To receive the notes of the meeting held on 17 June 2021		TK
		b) Quality & Progression To receive the notes of the meeting held on 23 June 2021		GW
49.20	19:40	GOVERNANCE		
		a) Governor Insight Scheme To receive an update and summary of activity from the Governor Insight Scheme		DG
		b) Governor One-2-Ones To receive an update following governor one-2-one's		Chair
		c) Workshop & Away Day To consider the agendas for the September Workshop and November Away Day, to include Corporation Self-Assessment		Chair
		d) Governance arrangements for obtaining staff and student views Policy To approve the 'Governance arrangements for obtaining staff and student views Policy'		Chair
		e) Governor Training, Development and Induction Policy To approve the Governor Training, Development and Induction Policy		Chair

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		f) Statement of Governance Principles and scheme of delegation 2021-2024 To approve the Statement of Governance Principles and scheme of delegation 2021-2024		KK
		g) Governance Improvement Plan To monitor the Governance Improvement Plan		KK
		h) Committee Membership 2021/22 To approve governor membership of committees and T&F groups for 2021/22		Chair
		i) Cycles of Business To approve the 2021/22 Cycle of Business for: <ul style="list-style-type: none"> • Corporation • Governance & Search Committee • Audit Committee • Remuneration Committee 		Chair
		j) Vice-Chair Appointment To note the nominations received for the role of Vice-Chair and to appoint the Corporation Vice-Chair for 2021/22, for a 1-year term of office.		Chair
		k) Corporation Calendar 2021-22 To receive the Corporation Calendar for 2021-22		Chair
49.21	20:10	Any Other Urgent Business		Chair
49.22	20:10	Thank You and Farewell To thank outgoing and continuing Governors <i>The Staff and Student Governors and guest attendees will leave the meeting at this point</i>		
49.23-49.27	20:15	CONFIDENTIAL ITEMS See separate Agendas and papers		
49.28-49.30	20:20	RESTRICTED ITEMS See separate agenda and papers		
49.31	20:30	Date and Time of Next Meeting <ul style="list-style-type: none"> • Corporation Workshop: 21 September 2021, 17:30 - The Source, Worcester • Corporation: 12 October 2021, 17:30 – Function Room, Peakman, Redditch 		Chair