

**Governance & Search Committee Meeting**

**To be held on Tuesday 3 November 2020 at 17:30  
A Microsoft Teams Meeting**

**AGENDA**

| Item: |   | Page | Owner |
|-------|---|------|-------|
| 19.1  | <b>Apologies</b>  |      | Chair |
| 19.2  | <b>Declarations of Interest</b>   |      | Chair |
|       | Members are asked to <b>declare</b> any Interests, financial or otherwise, which they may have in any Agenda Item   |      |       |
| 19.3  | <b>Minutes of the Last Meeting</b>  |      | Chair |
|       | To <b>approve</b> the Minutes of the meeting held on 19 May 2020  |      |       |
| 19.4  | <b>Matters Arising</b>  |      | Chair |
|       | To <b>monitor</b> action taken and remaining to be taken in respect of Matters Arising from the Minutes of previous meetings                                      |      |       |
| 19.5  | <b>Determination of any other Urgent Business</b>   |      | Chair |
| 19.6  | <b>Governance and Search Committee Performance Review</b>   |      | Chair |
|       | a) To <b>monitor</b> the effectiveness of the Governance and Search Committee in 2019/20  |      |       |
|       | b) To <b>review</b> the Terms of Reference for the Governance and Search Committee and <b>recommend</b> changes to the Corporation for approval where appropriate |      |       |
| 19.7  | <b>Corporation Membership</b>   |      | Chair |
|       | a) To <b>note</b> Members and terms of office and <b>discuss</b> approaching planned vacancies  |      |       |
|       | b) To <b>confirm</b> committee membership for 20/21   |      |       |
|       | c) To <b>review</b> the revised Governor Skills Audit and <b>discuss</b> balance  |      |       |
|       | d) To <b>review</b> the Corporation's Equality and Diversity and <b>discuss</b> balance   |      |       |
| 19.8  | <b>Governor Recruitment</b>   |      | Chair |
|       | To <b>evaluate</b> the 2019/20 recruitment campaign and to <b>confirm</b> the approach for 2020/21  |      |       |
| 19.9  | <b>Governance Improvement Plan</b>  |      | Chair |
|       | a) To <b>monitor</b> performance against the 2019/20 Governance Improvement Plan  |      |       |
|       | b) To <b>record</b> areas for improvement for the 2020/21 plan  |      |       |

|              |   |  |                   |
|--------------|---|--|-------------------|
|              | and <b>recommend</b> the Governance Improvement Plan to Corporation for approval  |  |                   |
| <b>19.10</b> | <b>Corporation Self-Assessment</b>  |  | <b>Chair</b>      |
|              | <ul style="list-style-type: none"> <li>a) To <b>consider</b> the summary of the Corporation Self-Assessment for 2019/20 and <b>recommend</b> to Corporation for approval</li> <li>b) To <b>consider</b> the words and grade for the Corporation's performance submitted for inclusion in the College Financial Statements and <b>recommend</b> to Corporation for approval</li> </ul> |  |                   |
| <b>19.11</b> | <b>Cycle of Business</b>  |  | <b>Chair</b>      |
|              | <ul style="list-style-type: none"> <li>a) To <b>consider</b> the Corporation Cycle of Business for 20/21</li> <li>b) To <b>consider</b> the G&amp;S Cycle of Business for 20/21</li> </ul>  |  |                   |
| <b>19.12</b> | <b>Governor Training</b>  |  | <b>Chair</b>      |
|              | <ul style="list-style-type: none"> <li>a) To <b>review</b> and <b>recommend</b> the Governor Training, Development and Induction Policy to Corporation for approval</li> <li>b) To consider the plans for Governor training in 2020/21</li> <li>c) To <b>note</b> the Governor Training Record</li> </ul>   |  | <b>Chair / KK</b> |
| <b>19.13</b> | <b>Register of Interests</b>  |  | <b>Chair</b>      |
|              | To <b>review</b> the Register of Interests and Member Eligibility as at 1 August 2020   |  |                   |
| <b>19.14</b> | <b>Governor One-2-Ones</b>  |  |                   |
|              | To <b>review</b> feedback from the governor one-2-one meetings from 2019/20   |  | <b>Chair</b>      |
| <b>19.15</b> | <b>Any Other Urgent Business</b>  |  | <b>Chair</b>      |
| <b>19.16</b> | <b>Date and Time of Next Meeting</b>  |  | <b>Chair</b>      |
|              | 9 February 2021 at 17:30, via Microsoft Teams   |  |                   |

Kay Kavanagh  
Clerk to the Corporation