

CORPORATION MEETING

To be held on Tuesday 14 July 2020 at 5.30 p.m.
via Microsoft Teams

AGENDA

Item:	Start:		Page:	Lead:
42.1	5:30	Welcome and Apologies		Clerk
42.2		Declarations of Interest Members are asked to declare any Interests, financial or otherwise, which they may have in any Agenda Item		Chair
42.3	5:35	Minutes of the Last Meeting To approve the Minutes of the meeting held on 16 June 2020	5	Chair
42.4	5:40	Matters Arising To monitor action taken and remaining to be taken in respect of Matters Arising from the Minutes of previous meetings and Notes of workshops	11	Clerk
42.5	5:45	Determination of any Other Urgent Business		Chair
42.6	5:50	PRINCIPAL'S REPORT	13	
		a. Principal's Update for Governors	14	SL
		b. Curriculum and Quality Key Performance Indicators To note performance in 2019/20 (disrupted due to the Coronavirus outbreak) To approve KPIs for 2020/21	18	SL
		c. Financial Key Performance Indicators and Management Accounts Summary	22	CC
		To receive the Principal's Update and monitor progress against targets		
42.7	6:15	STRATEGIC FOCUS Learner Voice	31	JB
		a. To receive the Learner Voice Report for 2019/20, including the Student Satisfaction Survey overview and Learner Voice Action Plan		
		b. To receive a report in response to the Ofsted HMI visit	62	CH
42.8	6:30	College Strategic Plan 2018 – 2021 To note that progress against the detailed strategic objectives for 2019/20 will be monitored in the autumn term	65	PR

TEACHING LEARNING AND ASSESSMENT
External Partnerships

Item:	Start:		Page:	Lead:
42.9	6:40	Subcontracting Performance Report To monitor partner performance/ quality outcomes to date in 2019/20 To note the impact of Coronavirus on subcontracting partners To determine that the proposed subcontracting partners are of high quality and low risk and review and approve the list of proposed partners, subcontracting fees and draft subcontracting contract Maximum Contract Values for 2020/21 To approve the revised Partner Management Fees Policy (Supply Chain Fees and Charges Policy) for 2020/21 To authorise the Chair and the Principal (as Chief Accounting Officer) to sign the Partner Management Fees Policy and subcontracting fees for 2020/21	68 71 73 74 75	TG
42.10	6:55	Market Research and Employers To receive a presentation from the Vice Principal Inclusive, Commercial and Employer Learning and the Director, Funding, Data and External Contracts	-	CH
42.11	7:05	PEOPLE Equality and Diversity Action Plans To monitor progress against the January and May Milestones in the Equality and Diversity Action Plan for 2019/20	80	PR
42.12	7:15	Financial Planning To approve the College Fees Policy 2020/21 To approve the revenue budget 2020/21 To approve the capital budget 2020/21 To approve the ESFA Financial submission 2019/20-2020/21 To approve the Students Union budget 2020/21 To Receive the College Financial Statements 2018 to 2019 letter from the ESFA	82 114 119 To Follow 123 124	CC
42.13	7:30	Alliance House Workshop Funding To approve the grant agreement for the funding from GB&S LEP for the Alliance House brick workshop and approve use of the College Seal.	126	NW
42.14	7:35	Tender Committee To receive the recommendation of the Tender Committee and approve the appointment.	-	CC
42.15	7:45	AUDIT COMMITTEE Audit Committee Minutes To receive the Minutes of the Audit Committee meeting on 30 June 2020, noting the Audit Committee's advice	164	AC Chair
		Audit Committee Recommendations		AC

Item:	Start:		Page:	Lead:
		To approve the following items, on the recommendation of the Audit Committee:		Chair
		<ul style="list-style-type: none"> • The Internal Audit Strategy 2020-23 and the Internal Audit Plan 20/21 • Financial Regulations • Audit Plan 2019/20 	176 192 232	
		GOVERNANCE		
		<i>The Chair nominees will leave the meeting at this point</i>		
42.16	7:50	Chair Election/ Appointment		Vice-Chair
		To note the nominations received for the role of Chair and to appoint/reappoint the Corporation Chair for 2020/21 – 2021/22		
		<i>The Chair nominees will return to the meeting and the Vice Chair will inform them of the election results</i>		
42.17	7:55	Corporation Self-Assessment	-	Chair
		To note progress in completing the one to one reviews with the Chair		
42.18	8:00	Any Other Urgent Business		Chair
42.19	8:10	Thank You and Farewell	-	Chair
		To thank outgoing and continuing Governors		
42.20	8:20	Governance Schedule 20/21	264	Chair
		To receive the governance schedule for 20/21	265	
42.21	8:20	Date and Time of Next Meeting		Chair
		Corporation Workshop: Tuesday 15 September 2020, 5.30pm, via Microsoft Teams		
		Tuesday 13 October 2020, 5.30pm, via Microsoft Teams		
42.22	8:25	RESTRICTED CONFIDENTIAL ITEMS (<i>Staff and Student Governors will leave the meeting at this point</i>)		Chair
		See separate Agenda and Papers		

Kay Kavanagh
Clerk to the Corporation