



**CORPORATION MEETING**

**To be held on Tuesday 24 March 2020 at 5.30pm**

**in The Source, Worcester**

**AGENDA**

<b>Item:</b>	<b>Start:</b>		<b>Page:</b>	<b>Lead:</b>
40.1	5.30	<b>Apologies</b>	–	<b>Clerk</b>
40.2		<b>Declarations of Interest</b>	–	<b>Chair</b>
i)		Members are asked to <b>declare</b> any Interests, financial or otherwise, which they may have in any Agenda Item		
40.3		<b>Covid-19 Meeting Limitation</b>		<b>Clerk</b>
i)		To <b>approve</b> temporary governance arrangements to apply until 31 July 2020 to protect volunteer Governors and vulnerable people from possible transmission and to allow the Senior Leadership Team to concentrate on ensuring that the College has resources and facilities available to staff and students should closure be required:		
		<ul style="list-style-type: none"> <li>• To <b>approve</b> the restriction of this and future Agendas to items which are essential and/or easily available in order to facilitate short meetings and limited paper writing</li> <li>• To <b>approve</b> the temporary extension of all powers provided to the Chair in Standing Orders to the Vice Chair in the event of the Chair being unavailable and to any appointed Committee Chair in the event of the Chair and Vice Chair being unavailable – this to specifically include Chair's Action</li> <li>• To <b>approve</b> temporary changes to quorum in the Instrument of Government and Standing Orders as highlighted below:</li> </ul>		

**Instrument of Government - Quorum**

**12.** —(1) Meetings of the Corporation shall be quorate if the number of members present is at least 40% of the total number of members **formally appointed by the Corporation,** ~~determined according to clause 3.~~

**Standing Orders - Quorum**

Item:	Start:		Page:	Lead:
		11.1 Meetings of the Corporation shall be quorate if the number of Members present is at least 40% of the total <del>determined</del> membership <b>formally appointed by the Corporation</b> ....		
		<ul style="list-style-type: none"> <li>To <b>note</b> that Governors are invited to attend this and future meetings remotely rather than in person</li> <li>To <b>note</b> that a chat facility has been added to the Governor portal to allow Governors to raise questions and management to answer them in between the issue of papers and meetings - chat to be summarised in Minutes</li> </ul>		
<b>40.4</b>		<b>Minutes of the Last Meeting</b>	<b>5</b>	<b>Chair</b>
i)		To <b>approve</b> the Minutes of the meeting held on 11 February 2020		
<b>40.5</b>		<b>Matters Arising</b>	<b>14</b>	<b>Chair</b>
i)		To <b>monitor</b> action taken and remaining to be taken in respect of Matters Arising from the Minutes of previous meetings		
<b>40.6</b>		<b>Determination of Any Other Urgent Business</b>	<b>–</b>	<b>Chair</b>
<b>40.7</b>	<b>5.40</b>	<b>PRINCIPAL'S REPORT</b>	<b>18</b>	
i)		<b>Principal's Update for Governors</b>	<b>19</b>	<b>P</b>
ii)		<b>Curriculum and Quality Key Performance Indicators</b>	<b>23</b>	<b>VPVTE</b>
iii)		<b>Financial Key Performance Indicators and Management Accounts Summary</b>	<b>29</b>	<b>DF</b>
<b>40.8</b>	<b>5.50</b>	<b>TEACHING LEARNING AND ASSESSMENT</b>		
i)		<b>English and Mathematics Task and Finish Group</b>	<b>38</b>	<b>EMTFG</b>
		To <b>receive</b> the Notes from the English and Mathematics Task and Finish Group meeting held on 5 March 2020	<b>SP</b>	<b>Chair</b>
<b>40.9</b>		<b>AUDIT</b>		
i)		<b>Audit Committee Minutes</b>	<b>39</b>	<b>AC</b>
		To <b>receive</b> the Minutes of the Audit Committee meeting on 4 March 2020, noting the Audit Committee's advice	<b>SP</b>	<b>Vice Chair</b>
ii)		<b>Audit Committee Recommendations</b>	<b>–</b>	<b>AC</b>
		To <b>appoint</b> ICCA to carry out the Subcontracting Control Audit 2019/20, if required		<b>Vice Chair</b>
<b>40.10</b>	<b>5.55</b>	<b>GOVERNANCE</b>		
i)		<b>Cycle of Business Task and Finish Group</b>	<b>41</b>	<b>CBTFG</b>
		To <b>receive</b> the Notes from the Cycle of Business Task and Finish Group meeting held on 4 March 2020	<b>SP</b>	<b>Chair</b>
<b>40.11</b>		<b>Governance and Search Committee</b>	<b>43</b>	<b>GSC</b>
i)		To <b>receive</b> the Minutes of the meeting held on 11 March 2020 and <b>note</b> the Committee's advice	<b>SP</b>	<b>Chair</b>
<b>40.12</b>		<b>Corporation Training Update</b>		

Item:	Start:		Page:	Lead:
		To <b>note</b> recent Conferences and Training Events attended:		
i)		AoC West Midlands Principals' & Chairs' Network 24 February 2020 attended by Denis Miles	<b>SP</b>	<b>Vice Chair</b>
ii)		AoC House Of Lords Parliamentary Reception 3 March 2020 attended by David Ash, Sara Finch		
<b>40.13</b>		<b>Any Other Urgent Business</b>	<b>-</b>	<b>Chair</b>
<b>40.14</b>		<b>Identification of Confidential Items</b>	<b>-</b>	<b>Chair</b>
i)		To <b>identify</b> items to be recorded in Confidential Minutes		
<b>40.15</b>		<b>Date and Time of Next Meeting</b>	<b>-</b>	<b>Chair</b>
i)		Tuesday 5 May 2020, Corporation Meeting, 5pm for 5.30pm, Function Room, Peakman Campus, Redditch		
		<i>The Clerk to the Corporation will leave the meeting at this point and the Corporation will appoint a temporary Clerk to the Corporation for the remainder of the meeting</i>		
<b>40.16- 18</b>	<b>6.05</b>	<b>CONFIDENTIAL ITEMS</b>		

Sue Frost  
Clerk to the Corporation  
16 March 2020