



Governance & Search Committee Meeting

To be held on Tuesday 22 October 2019 at 5.30pm

Executive Office, Osprey House, Redditch

AGENDA

| Item: | | Page |
|-------------|--|-----------|
| 15.1 | Apologies | - |
| 15.2 | Declarations of Interest | - |
| i) | Members are asked to declare any Interests, financial or otherwise, which they may have in any Agenda | |
| 15.3 | Minutes of the Last Meeting | 4 |
| i) | To approve the Minutes of the meeting held on 22 May 2019 | |
| 15.4 | Matters Arising | 11 |
| i) | To monitor action taken and remaining to be taken in respect of Matters Arising from the Minutes of previous meetings | |
| 15.5 | Determination of any other Urgent Business | - |
| 15.6 | Governance and Search Committee Performance Review | |
| i) | To monitor the effectiveness of the Governance and Search Committee in 2018/19 | 14 |
| ii) | To review the Terms of Reference for the Governance and Search Committee and recommend changes to the Corporation for approval where appropriate | SP |
| 15.7 | Corporation Membership | |
| i) | To note Members and terms of office and discuss approaching planned vacancies | 16 |
| ii) | To review the revised Governor Skills Audit and discuss balance | 20 |
| iii) | To review the Corporation's Equality and Diversity and discuss balance | |
| iv) | To review current appointments to Committees, Groups and Academic Board and discuss balance and new roles | 22 |
| v) | To recommend appointments to the Corporation for approval | |
| 15.8 | Governor Recruitment | |
| i) | To evaluate the 2017/18 recruitment campaign and to confirm the approach for 2019/20 | 23 |
| ii) | To review the enquirer pack and amend as necessary | 25 |
| iii) | To amend the 2017/18 Governor advert, if appropriate | 41 |
| iv) | To consider potential candidates from the Inspiring FE | 44 |

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|--------------|---|------------------------|
| | Governance website | |
| 15.9 | Department for Education (DfE) Governance Guide - Follow Up | 52 |
| i) | Governor Role Descriptions | |
| | To review and consider recommending to the Corporation for approval: <ul style="list-style-type: none"> • The revised Role Description and person specification for the Chair • The revised Role Description for the Vice Chair | 53 58 |
| 15.10 | Cycle of Business | |
| i) | To consider and if appropriate recommend the Cycle of Business to the Corporation | 59 |
| ii) | To consider and if appropriate recommend Terms of Reference for a Cycle of Business Task and Finish Group | 66 |
| 15.11 | Governor Training | |
| i) | To consider the plans for Governor training in 2019/20 | 68 |
| ii) | To note the Governor Core Training Record | 69 |
| iii) | To note the Training Programme | SP |
| 15.12 | Register of Interests | 71 |
| i) | To review the Register of Interests and Member Eligibility as at 1 August 2019 | |
| 15.13 | Any Other Urgent Business | - |
| 15.14 | Date and Time of Next Meeting | - |
| i) | Tuesday, 28 January 2020, 5.30pm, Executive Office, Osprey House, Redditch | |

Sue Frost

Clerk to the Corporation

25 September 2019

Last update: 3 October 2019