



CORPORATION MEETING

To be held on Tuesday 6 February 2018 at 5.30pm

in The Source, All Saints Building, Worcester

AGENDA

Item:	Start:		Page:	Lead:
27.1	5.30	Apologies and Introductions	-	Chair
27.2		Declarations of Interest	-	Chair
i)		Members are asked to declare any Interests, financial or otherwise, which they may have in any Agenda Item		
27.3	5.35	OFSTED DEBRIEFING	-	RSM
		To consider the Ofsted Inspection and its implications		
27.4	6.05	Minutes of the Last Meeting	5	Chair
i)		To approve the Minutes of the meeting held on 5 December 2017		
27.5		Matters Arising	15	Chair
i)		To monitor action taken and remaining to be taken in respect of Matters Arising from the Minutes of previous meetings and Notes of workshops		
27.6		Determination of any other Urgent Business	-	Chair
27.7		PRINCIPAL'S REPORT	20	
	6.10	Principal's Update		
i)		Principal's Update for Governors	21	P
ii)		FE Commissioners' Report	25	P
		To consider the FE Commissioner Diagnostic Assessment Report		
ii)		Curriculum and Quality Key Performance Indicators	37	VPCQ
iii)		Financial Key Performance Indicators and Management Accounts Summary	41	DF
iv)		Health and Safety Update – Term 1 2017/18	51	VPCR
		To consider the Principal's Report and monitor progress against targets		
27.8		STRATEGIC FOCUS		
		Strategic Plans		
i)	6.30	Statement of Strategic Intent 2017 - 2020	55	P

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		To receive the final version of the Statement		
ii)		College Strategic Plan 2017 – 2018 To monitor progress against the detailed strategic objectives for 2017/18	56	VPCQ
		FINANCE		
27.9	6.40	Learner Numbers To consider learner numbers and funding implications	62	DF
27.10	6.45	Education and Skills Funding Agency To receive Feedback on the Heart of Worcestershire College Financial Plan 2017 to 2019	65	DF
		TEACHING LEARNING AND ASSESSMENT		
27.11	6.50	Quality Group To receive the Notes of the Quality Group meeting held on 18 January 2018	67	QG Chair
27.12	6.55	Governor Insight Scheme – Autumn Term 2017 To receive a summary of activity from the Governor Champion	69	GIS Gov Champion
27.13	7.00	Higher Education Academic Board To receive the Minutes of the Academic Board meeting held on 12 December 2017	To follow	FH Gov Member
		GOVERNANCE		
27.14	7.05	OFSTED To note the letter from Paul Joyce HMI and the changes to the Inspection Handbook in respect of Careers Guidance	71	VPCQ
ii)		To note the Annual Report of Her Majesty’s Chief Inspector of Education, Children’s Services and Skills 2016/17	74	VPCQ/CC?
27.15		Department for Education Intervention Policy To note the November 2017 “ Intervention policy in colleges and expansion of the Further Education Commissioner role”	83	CC?
27.16	7.10	Policy Updates Document Retention Policy To approve the Document Retention Policy	85	VPCR
ii)		General Data Protection Regulations Policy To note progress towards a GDPR Policy, required from 25 May 2018		VPCR
27.17		Any Other Urgent Business	-	Chair
27.18	7.15	Meeting Reflection	-	Chair

Item:	Start:		Page:	Lead:
i)		To review the meeting and consider Governor "impact"		
		Date and Time of Next Meeting	-	Chair
i)		Tuesday 27 March 2018, 5pm for 5.30pm, Room 02.03 Osprey House, Redditch		
ii)		Tuesday 24 April 2018, Corporation Workshop, 5pm for 5.30pm, The Source, Worcester		
27.19 - 21	7.20	CONFIDENTIAL ITEMS See separate Agenda and papers		
		<i>In accordance with Instrument 13 of the Instrument and Articles of Government, if the Corporation so resolve, the Staff and Student Governors will leave the meeting at this point</i>		
27.22 - 24	7.40	RESTRICTED CONFIDENTIAL ITEMS See separate Agenda and papers		

Sue Frost
Clerk to the Corporation
8 January 2018
Last Update: 26 January 2018