



CORPORATION MEETING

To be held on Tuesday 11 June 2019 at 5.30pm

in The Source, All Saints' Building, Worcester

AGENDA

Item:	Start:		Page:	Lead:
35.1	5.30	Apologies	–	Clerk
35.2		Declarations of Interest	–	Chair
i)		Members are asked to declare any Interests, financial or otherwise, which they may have in any Agenda Item		
35.3		Minutes of the Last Meeting	6	Chair
i)		To approve the Minutes of the meeting held on 19 March 2019		
ii)		To approve the Notes of the Corporation Workshop held on 7 May 2019	17	Chair
35.4	5.35	Matters Arising	23	Clerk
i)		To monitor action taken and remaining to be taken in respect of Matters Arising from the Minutes of previous meetings and Notes of Workshops		
35.5		Determination of any Other Urgent Business	–	Chair
35.6	5.40	PRINCIPAL'S REPORT	26	
i)		Principal's Update for Governors	27	Principal
ii)		Curriculum and Quality Key Performance Indicators	36	Principal
iii)		Financial Key Performance Indicators and Management Accounts Summary	39	DF
iv)		Health and Safety Update – Term 2 2018/19	48	VPDCEO
		To receive the Principal's Report and monitor progress against targets		
35.7	5.55	STRATEGIC FOCUS	51	VPICEL
i)		College Strategic Plan 2018 – 2021	53	
		To monitor progress against the detailed strategic objectives for 2018/19		
35.8	6.05	TEACHING LEARNING AND ASSESSMENT	67	VPVTE
		College Improvement Plan		

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i)		To monitor progress against the April Milestones in the College Improvement Plan	SP	
ii)		To monitor student progress		
35.9	6.10	Higher Education - Academic Board	70	FH Gov Member
i)		To receive feedback from the Academic Board meeting held on 9 May 2019 and note that the Minutes will be provided when available		
35.10	6.15	Higher Education Strategic Plan	71	Principal
i)		To monitor progress against the Higher Education Strategic Plan in 2018-19	73	
35.11	6.20	Partnerships	82	VPDCEO
i)		To note the background, status and governance implications of the College's collaborative projects		
35.12	6.35	Qualification Achievement Report 2017/18	85	Principal
i)		Update: To monitor College Qualification Success Rates against recently released 2017/18 sector national average data		
		ESTATES		
35.13	6.40	Duckworth Centre for Engineering	88	VPDCEO
i)		To note progress in the Engineering development		
35.14	6.45	CONFIDENTIAL ITEMS		
–				
35.18		See separate Agenda and Papers		
		GOVERNANCE		
35.19	7.20	Student Governor Appointment	–	Chair
i)		To appoint Sara Finch as the nominated student Governor for Worcester and Malvern Campuses for 2019/20		
35.20		Governance and Search Committee	100 &	GSC
i)		To receive the Minutes of the meeting held on 22 May 2019 and approve Governance and Search Committee recommendations:	SP	Chair
ii)		Governance Improvement Plan	102	GSC
		To monitor progress against the Governance Improvement Plan for 2018/19	103	Chair
iii)		Standing Orders	107 &	GSC
		To approve changes to the Standing Orders for the Corporation and its Committees as recommended by the Governance and Search Committee	SP	Chair
iv)		Governor Role Descriptions	110	GSC

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		To approve the revised role description for the Safeguarding Governor Champion	111	Chair
v)		FE Commissioner Letter To receive the letter to Chairs and Principals of Further Education and Sixth Form College Corporations To consider the Governance and Search Committee's initial responses to the list of observations To receive "College Oversight: Support and Intervention" and note that all Governors and senior leaders are encouraged to read it	114 116 SP	GSC Chair
vi)		Corporation Private Sessions To note the Effective Board Briefing "The Ins and Outs of Private Sessions" and approve adding private session time to some Corporation meetings	120 121	GSC Chair
vii)		Governor Insight Scheme To receive a summary of Governor Insight Scheme activity for the Spring Term 2019	125	DM GIS Champ
35.21	7.30	The Colleges Senior Post Holder Remuneration Code To approve the adoption of the Colleges Senior Post Holder Remuneration Code as recommended by the Remuneration Committee	126 127	RC Chair/ CC
35.22	7.35	Vice Chair Position i) <ul style="list-style-type: none"> To note the pending vacancy for the Corporation Vice Chair To note that nominations for the role of Vice Chair, excluding the Principal, Staff and Student Governors should be sent to the Clerk to the Corporation 	134 136	Chair
35.23	7.40	Governor Training i) To note that the Clerk to the Corporation attended the National Governance Summit, 28 March 2019 and the Governance Professionals Development Conference, 21 May 2019 ii) To note that the Principal and Chair attended the AoC Chairs and Principals Network meeting, 5 June 2019 iii) To note Governor involvement with the Governor Development Programme pilot phase and the linked involvement in Weston College's Governor Development Day iv) To consider the revised plan for the November Away Event	- - - -	Chair
35.24		Any Other Urgent Business	-	Chair
35.25	7.45	Meeting Reflection i) To review the meeting and consider Governor "impact"	-	Chair
35.26		Date and Time of Next Meeting	-	Chair

Item:	Start:	Page:	Lead:
i)	Tuesday 16 July 2019, 5pm for 5.30pm, Function Room, Redditch		

If the Corporation so resolve, in accordance with Instrument 13 of the Instrument and Articles of Government, the Staff and Student Governors will leave the meeting at this point

35. 27 7.50 RESTRICTED CONFIDENTIAL ITEMS

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35.30

See separate Agenda and Papers

Sue Frost

Clerk to the Corporation

11 March 2019

Last update: 4 June 2019