



CORPORATION MEETING

To be held on Tuesday 17 July 2018 at 5.30 p.m.
in Room 02.03, Osprey House, Redditch

AGENDA

Item:	Start:		Page:	Lead:
30.1	5.30	Apologies	–	Clerk
30.2		Declarations of Interest	–	Chair
i)		Members are asked to declare any Interests, financial or otherwise, which they may have in any Agenda Item		
30.3		Minutes of the Last Meeting	6	Chair
i)		To approve the Minutes of the meeting held on 22 May 2018		
ii)		To approve the Notes of the workshop held on 19 June 2018	15	Chair
30.4	5.35	Matters Arising	19	Clerk
i)		To monitor action taken and remaining to be taken in respect of Matters Arising from the Minutes of previous meetings and Notes of workshops		
30.5		Determination of any Other Urgent Business	–	Chair
30.6	5.40	PRINCIPAL'S REPORT	23	
i)		Principal's Update for Governors	24	P
ii)		Financial Key Performance Indicators	28	DF
		To receive the Principal's Update, note that there have been no changes to the Curriculum and Quality Key Performance Indicators and monitor progress against Financial targets		
		TEACHING LEARNING AND ASSESSMENT		
30.7		Quality Group	-	QG
i)		To note that the Quality Group meeting to be held on 4 July 2018 was postponed		Chair
30.8	5.50	Higher Education - Academic Board	37	FH Gov
i)		To receive the Minutes of the the Academic Board meeting held on 9 May 2018, verbally reported on 22 May 2018	SP	Member

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		LEARNER EXPERIENCE		
30.9	5.55	Learner Voice	43	VPCR
i)		To receive the Learner Voice Report for 2017/18, including the Student Satisfaction Survey overview	46	
ii)		To approve the Learner Involvement Strategy 2018 - 2020	SP	
		External Partnerships		
30.10	6.05	Subcontracting Performance Report		VPCR
i)		To monitor partner performance/ quality outcomes to date in 2017/18	57	
ii)		To approve Subcontracting contracts for 2018/19	62	
iii)		To approve the revised Partner Management Fees Policy/ Subcontracting Supply-chain Fees and Charges Policy	64	
30.11	6.15	Investors in Diversity Reaccreditation	65	APHES
i)		To note that the College has successfully retained Investors in Diversity Stage 2		
		AUDIT COMMITTEE		
30.12	6.20	Audit Committee Minutes	67	AC
i)		To receive the Minutes of the Audit Committee meeting on 12 June 2018, noting the Audit Committee's advice	SP	Chair
		Audit Committee Recommendations		AC
		To approve the following items, on the recommendation of the Audit Committee:		Chair
ii)		<ul style="list-style-type: none"> The Internal Audit Strategy for 2018 - 21 and the Internal Audit Plan for 2018/19 	69	
iii)		<ul style="list-style-type: none"> The Financial Statements Audit Plan for 2017/18 	90	
iv)		<ul style="list-style-type: none"> Financial Regulations 	SP	
		GOVERNANCE		
		<i>The Chair will leave the meeting and the Vice Chair will assume the Chair for this item</i>		
30.13	6.25	Chair Appointment	–	Vice
i)		To note that one nomination was received for the role of Chair and to reappoint Neill Bucktin as the Corporation Chair for 2018/19 – 2019/20		Chair
		<i>The Chair will return to the meeting and resume the Chair</i>		
30.14	6.30	Governor Appointments	–	Chair
i)		Student Governors		
		<ul style="list-style-type: none"> To appoint Nicky Pearsall as the nominated and elected Student Governor for Bromsgrove and Redditch campuses from 1 August 2018 to 31 July 2019 		

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		<ul style="list-style-type: none"> To reappoint Laura Marsh as the nominated and elected Student Governor for Malvern and Worcester campuses from 1 August 2018 to 31 July 2019 		
ii)		<p>Staff Governors To reappoint Peter Heath and Debbie Morris as the nominated and elected Staff Governors from 1 August 2018 to 31 July 2022</p>	-	Chair
30.15		<p>Corporation Self Assessment To note progress in completing the West Midlands Regional Clerks Network Governance Self Assessment Questionnaire</p>	-	Chair
i)		To note progress in completing the one to one reviews with the Chair		
ii)		To note progress in completing the one to one reviews with the Chair		
30.16		<p>Students' Union Officers To note the results of the Students' Union Elections</p>	120 SP	Chair
i)				
30.17	6.40	<p>CONFIDENTIAL ITEMS See separate Agenda and papers</p>		
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30.20				
30.21	7.10	<p>Any Other Urgent Business</p>	-	Chair
30.22		<p>Meeting Reflection and Thanks</p>	-	Chair
i)		<ul style="list-style-type: none"> To review the meeting and consider how best to capture meeting feedback in 2018/19 To thank outgoing and continuing Governors 		
30.23		<p>Date and Time of Next Meeting Tuesday 9 October 2018, 5.00pm for 5.30pm, The Source, All Saints Building, Worcester</p>	-	Chair
i)				
		<p><i>In accordance with Instrument 13 of the Instrument and Articles of Government, Peter Heath, Staff Governor and Union Representative, will leave the meeting at this point</i></p>		
30.24	7.15	<p>RESTRICTED CONFIDENTIAL ITEMS</p>		
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30.25		<p>See separate Agenda and Papers</p> <p><i>In accordance with Instrument 13 of the Instrument and Articles of Government, if the Corporation so resolve, the Staff and Student Governors will leave the meeting at this point</i></p>		
30.26	7.20	<p>RESTRICTED CONFIDENTIAL ITEMS</p>		
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30.27		<p><i>The Principal and Clerk to the Corporation will leave the meeting at this point. The remaining Members present shall appoint a Clerk from amongst themselves to take</i></p>		

Item: **Start:** *the Minutes of this part of the meeting.*

Page: **Lead:**

30. 28 7.30 RESTRICTED CONFIDENTIAL ITEM
See separate Agenda and Papers

Sue Frost
Clerk to the Corporation
11 April 2018
Last update: 9 July 2018