

## EVERYONE HAS AN INNER GENIUS

We can help  
you find yours



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AWARDED SILVER IN THE  
2017 TEACHING EXCELLENCE  
FRAMEWORK

Course regulated  
and validated by



For further information please visit [howcollege.ac.uk](http://howcollege.ac.uk) or email our  
Professional Admissions team [ProfAdmissions@howcollege.ac.uk](mailto:ProfAdmissions@howcollege.ac.uk)

## CMI Level 5 Extended Diploma in Management & Leadership

The level 5 programme is designed to meet the needs of middle and aspiring middle managers wishing to acquire the knowledge and skills necessary to develop their career in management.

### COURSE OVERVIEW

It is equally valuable for the person who aspires to such a role. The programme concentrates on the practical application of management theory and principles in the context of developing the team leader or middle manager. A Diploma in Management and Leadership is the benchmark qualification for full CMI membership, taking you another step towards Chartered Manager Status.

### MODULES

Choose any combination of the below units to a minimum of 62 credits;

- Personal Development as a Manager and Leader (6 credits)
- Managing Selection Recruitment and Induction (7 credits)
- Information Based Decision Making (7 credits)
- Conducting a Management Project (10 credits)
- Practices of Resource Management (7 credits)
- Managing a Team and Individual Performance (9 credits)
- Planning for Development (6 credits)
- Meeting Stakeholder and Quality Needs (6 credits)

### LOCATION

WORCESTER  
WMLT-DP5-1820

### COURSE LENGTH

Part-time over 9 months.

### TUITION FEES

£2,143 (includes a CMI registration fee of £195)

### AWARD ON SUCCESSFUL COMPLETION

CMI Level 5 Extended  
Diploma in Management  
and Leadership

### HOW TO APPLY

Please apply through  
our website at  
[www.howcollege.ac.uk](http://www.howcollege.ac.uk)



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### ENTRY REQUIREMENTS

It is expected that you will hold a CMI Level 3 or similar qualification. However, we are able to take into account your level of experience in lieu of formal qualifications and this is normally established at interview.

### DELIVERY INFORMATION

One module equals one taught session per month on a Thursday 2pm until 9pm over 9 months, followed by completion, one month later, of a 3,000 word assignment, guidance and resources are provided in relation to completion of this. Due to the nature of the qualification flexible start dates are available throughout the year. In addition you are expected to commit at least one hour study per evening, a minimum of 220 hours over the duration of the course.

### METHODS OF ASSESSMENT

One 3,000 word assignment to be submitted after each taught session. A total of 9 assignments over the delivery period.

### PROGRESSION

On successful completion of a level 5 qualification in Management and Leadership, you can progress to any of the management qualifications available at Level 7 or apply to become a Chartered Manager.

Successful completion can lead to the Chartered Manager Status, further information can be obtained from the CMI website.

### STAFF EXPERIENCE

Deliverers of these sessions have occupational experience in the areas of management and leadership, which will assist in the practical application of the theory taught because of their occupational experience. A number of lecturers also possess CMI or academic qualifications in this field.

### ADDITIONAL INFORMATION

Additional information for this course, including module outlines and guided learning hours can be found on the CMI website ([managers.org.uk](http://managers.org.uk)).