



Governance & Search Committee Meeting

To be held on Tuesday 13 February 2018 at 5.30pm

Room M316, All Saints' Building, Worcester

AGENDA

Item:	Page
9.1 Apologies	
9.2 Declarations of Interest	
i) Members are asked to declare any Interests, financial or otherwise, which they may have in any Agenda	
9.3 Minutes of the Last Meeting	4
i) To approve the Minutes of the meeting held on 26 September 2017	
9.4 Matters Arising	10
i) To monitor action taken and remaining to be taken in respect of Matters Arising from the Minutes of previous meetings	
9.5 Determination of any other Urgent Business	-
9.6 Corporation and Committee Membership	13
i) To review the Corporation determination, note Clerks Network information and consider recommending a reduction to the Corporation	
ii) To note Members and terms of office and discuss unplanned and approaching planned vacancies	16
iii) To note current appointments to Committees, Groups and Academic Board and recommend appointments to the Corporation for approval where appropriate	18
iv) To review the revised Governor Skills Audit and discuss balance	19
v) To consider the Corporation's Equality and Diversity and discuss future record keeping	
9.7 Governor Recruitment	25
i) To evaluate the 2016/17 recruitment campaign	
ii) To discuss how to fill unplanned and approaching planned vacancies	
iii) To recommend changes to the Governor Role Description and Person Specification, if appropriate	27
iv) To amend the 2016/17 Governor advert, if appropriate	38
9.8 Corporation Delegation of Authority	39
i) To consider the potential impact of delegation on the whole Corporation decision making model	
ii) To consider Evershed Sutherland's view of the current "Groups"	

iii)	To review an updated version of the current Statement of Governance Principles and Scheme of Delegation	42
iv)	To consider Article 3 1 (aa) with reference to consultation about Educational Character and Mission	
v)	To review and refine the list of potential delegated tasks and consider recommending them to the Corporation	
9.9	Estates Group	66
i)	To review Draft Terms of Reference for the group to succeed the Estates Task and Finish Group and consider recommending them to the Corporation	67
9.10	Governor Attendance	69
i)	To note attendance to date at Corporation and Committee meetings	
9.11	Corporation Improvement Plan	71
i)	To monitor progress against the Corporation Improvement Plan Milestones for 2017/18	
9.12	Register of Interests	79
i)	To review the Register of Interests and Member Eligibility	
9.13	Corporation Code of Conduct	82
i)	To consider advising the Corporation to approve Eversheds' Fifteenth Code of Conduct for Governors and Co-opted Committee Members	83
9.14	Standing Orders	103
i)	To consider advising the Corporation to approve changes to the Standing Orders for the Corporation and its Committees	
9.15	Governor One- to-Ones	-
i)	To consider the effectiveness of the process undertaken for 2016/17 and to approve this continuing for 2017/18 for individual governors, including staff and student governors	
9.16	ETF/University of Bath Research Report:	105
i)	To note the research report on "The impact of payment of Governors in Northern Ireland colleges on board effectiveness with implications for England"	
9.17	Any Other Urgent Business	-
9.18	Meeting Reflection	-
i)	To review the meeting	
9.19	Date and Time of Next Meeting	-
i)	Tuesday, 5 June 2018, 5.30pm, M316, All Saints' Building, Worcester	

Sue Frost
Clerk to the Corporation