



## Governance & Search Committee Meeting

To be held on Tuesday 26 September 2017 at 6.30pm

Room M316, All Saints' Building, Worcester

### AGENDA

Item:	Page
8.1 <b>Apologies</b>	-
8.2 <b>Declarations of Interest</b>	-
i)    Members are asked to <b>declare</b> any Interests, financial or otherwise, which they may have in any Agenda	
8.3 <b>Minutes of the Last Meeting</b>	1
i)    To <b>approve</b> the Minutes of the meeting held on 19 July 2017	
8.4 <b>Matters Arising</b>	4
i)    To <b>monitor</b> action taken and remaining to be taken in respect of Matters Arising from the Minutes of previous meetings	
8.5 <b>Determination of any other Urgent Business</b>	-
8.6 <b>Governance and Search Committee Performance Review</b>	6
i)    To <b>monitor</b> the effectiveness of the Governance and Search Committee in 2016/17 and <b>consider</b> establishing PIs for 2017/18	
ii)    To <b>review</b> the Terms of Reference for the Governance and Search Committee and <b>recommend</b> changes to the Corporation for approval where appropriate	
8.7 <b>Corporation Membership</b>	8
i)    To <b>note</b> Members and terms of office and <b>discuss</b> approaching planned vacancies	
ii)    To <b>note</b> current appointments to Committees, Task and Finish Groups, Quality Group and Academic Board and recommend appointments to the Corporation for approval where appropriate	
iii)    To <b>review</b> the revised Governor Skills Audit and <b>discuss</b> balance	
iv)    To <b>review</b> the Corporation's Equality and Diversity and <b>discuss</b> balance	
8.8 <b>Corporation Self-Assessment</b>	Papers To Follow
i)    To <b>monitor</b> progress against the Governance Improvement Plan for 2016/17	
ii)    To <b>note</b> the results of the West Midlands Clerks College Survey	
iii)    To <b>consider</b> the draft Corporation Self-Assessment for 2016/17	
iv)    To <b>consider</b> the draft words submitted for inclusion in the College Self-Assessment Report and Finance Report	

v)	To <b>consider</b> the draft Governance Improvement Plan for 2017/18	
<b>8.9</b>	<b>Governor Attendance</b>	<b>14</b>
i)	To <b>note</b> attendance in 2016/17 at Corporation and Committee meetings	
ii)	To <b>establish</b> performance indicators for 2017/18	
<b>8.10</b>	<b>Governance Review</b>	<b>Papers To Follow</b>
i)	The following tasks were delegated to the Governance and Search Committee by the Corporation on 18 July 2017 : <ul style="list-style-type: none"> <li>• To <b>follow up</b> matters raised at the Corporation Workshop held on 20 June 2017</li> <li>• To <b>review</b> governance at Heart of Worcestershire College</li> <li>• To <b>make</b> recommendations to the Corporation as necessary</li> </ul>	
ii)	To <b>note</b> the feedback from Carol Jones from the Corporation Workshop on 20 June 2017	
iii)	To <b>discuss</b> the potential development of governance models	
iv)	To <b>discuss</b> any other action required	
<b>8.11</b>	<b>Cycle of Business</b>	<b>17</b>
i)	To <b>consider</b> and if appropriate <b>recommend</b> that the Corporation approve the Cycle of Business for 2017/18	
<b>8.12</b>	<b>Governor Training</b>	<b>18</b>
i)	To <b>consider</b> the plans for Governor training in 2017/18	
ii)	To <b>note</b> the Governor Core Training Record	
iii)	To <b>note</b> the revised Training Programme	
<b>8.13</b>	<b>Register of Interests</b>	<b>20</b>
i)	To <b>review</b> the Register of Interests and Member Eligibility as at 1 August 2017	
<b>8.14</b>	<b>Ofsted Common Inspection Framework (CIF)</b>	<b>23</b>
i)	To <b>consider</b> draft responses to the CIF Governance extracts	
<b>8.15</b>	<b>Instrument and Articles of Government</b>	<b>24</b>
i)	To <b>consider</b> feedback from Eversheds on the incomplete reversal of changes made to the Instrument and Articles of Government in 2016	
<b>8.16</b>	<b>Any Other Urgent Business</b>	<b>-</b>
<b>8.17</b>	<b>Meeting Reflection</b>	<b>-</b>
i)	To <b>review</b> the meeting and <b>consider</b> Governor “impact”	
<b>8.18</b>	<b>Date and Time of Next Meeting</b>	<b>-</b>
i)	Tuesday, 13 February 2017, 5.30pm, M316, All Saints’ Building, Worcester	

Sue Frost  
Clerk to the Corporation