# FE-Learner Support Fund

### **KEY INFORMATION FOR PARENTS**

#### **Parental Income Evidence**

Your household income is one of the criteria which will help us to assess your son/daughter's application. To help complete the application we require the following evidence:

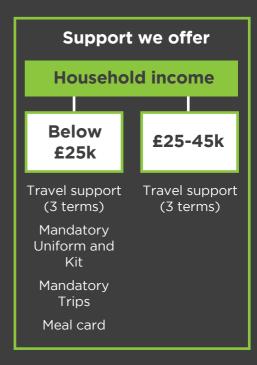
- 3x recent and consecutive bank statements
- 3x recent and consecutive payslips or your P60
- Current Tax Credit Award Notice (all pages)

### Travel Support

To secure assistance with travel costs students must live 1.5 miles away from their main campus of study. You will need to cover your son/daughter's travel costs up to the first half term in October. If your son/daughter's application is successful we will reimburse the first term of travel and then purchase the next two terms in the form of bus/train passes. If awarded car/moped fuel it will be paid in monthly instalments to your son/daughter's bank account.

#### Uniform/Kit

You will need to provide proof of purchase of any mandatory uniform or kit costs for 2017-18, therefore will need to keep all receipts.



BURSARY FORMS AVAILABLE FROM THE 1st JULY AT ALL CAMPUSES

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## KEY INFORMATION FOR STUDENTS

#### Meal cards

If you are eligible for a meal card you can collect it from your nearest Advice Centre. Please be aware your meal card renews every half term.

#### **Luncheon Vouchers**

If you have been awarded a 16-19 bursary and receive a meal card don't forget to collect your luncheon vouchers for the days you are at placement, block weeks or at Northbrook.

#### **Bus/Train passes**

If you have been awarded a bus/ train pass you will be contacted by text message to collect from your nearest Advice Centre. Please be aware that you will need a passport sized photo to attach to your travel pass.

#### **Student Bank Details**

You must have your own bank account when applying for financial support. Any reimbursements due to you will be paid into this.

# **Guaranteed Tier 1 Bursary Payments**

If you are in care or have recently left care you are entitled to a guaranteed bursary.

If you've been granted the £1200 bursary this will be paid in weekly payments of £30. Please be aware that if your attendance drops a week prior to payment this may get held until your personal tutor can clarify reasons for your absence.

#### **Equipment/Uniform**

You will need to provide proof of purchase of any mandatory uniform or kit costs for 2017-18, therefore will need to keep all receipts.

Remind your parents/carers!

#### **Mandatory Trips**

If you have been awarded trips through the 16-19 Bursary, you will not receive payments for them, it gets paid directly to your academic department.

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